



COMMITTEE MEETING

14 November 2017

Minutes

Meeting commenced at 1800 hrs.

Present: Jay Howell, David Nicholson, Kiki Nicholson, Sandra Scowen, John Seal, Barry Newland

Also attending: Trish van der Sande

Bob Drey (For Great Escape item only)

David Scottham (For Great Escape item only)

Darren Crawford (For Great Escape item only)

Simon Miller (For Great Escape item only)

Apologies: Steve Southworth

1. Minutes: Committee meeting 9 October 2017

Passed – *that the draft minutes of the general committee meeting dated 9 October 2017 be approved.*

2. Great Escapes Lease Proposal – Darren Crawford, owner, attended the committee meeting at 6 pm to discuss and answer questions about his proposal. One hour was allotted to this subject [Subsequent to the meeting, Darren received a strong indication of interest to purchase the business, and the proposal was been withdrawn as a result]
3. Financial Report
 - a. Profit/loss for October (separate document)
 - b. Bank balances (separate document)
 - c. Payments to approve (separate document)

Passed – *that the payments to approve be approved and the financial report be accepted.*

4. Membership

Passed – *that the following new members be approved:*

- a. New members:
 - i. Chris Lyle, associate member
 - ii. Leslie Coleman and Chris Grieve, family full members
 - iii. Maggie Sales, associate member
 - iv. Jim Irvine & Desiree Coleman – full family members
 - v. Adrian Moerman, full member
 - vi. David Mason and Janet Nixon - full members

Passed – that the following employee members be approved:

- b. Employee members
 - i. Rachael Gilbert, kitchen assistant
 - ii. Alice Reti (to honour prior agreement) for twelve months only.

A brief discussion was held regarding membership subs structure. Discussion was deferred pending additional analysis and when more time could be devoted to the topic.

- c. Annual membership renewal status
 - i. 178 memberships / 274 members to date
 - ii. Membership subscription renewals up 29% YOY

5. Correspondence Report

- a. NYA AGM and Meeting – November 16 Simon Miller is attending on behalf of RBC
- b. Email report of food poisoning. Non-member. Shane was notified. Jay spoke with him, incident report written up. Viewed as an isolated incident with no specific additional action necessary.
- c. Email to NRC / harbourmaster regarding Russell Distance Buoy location. Harbourmaster checked GPS location and determined it is correctly located according to existing charts.
- d. Comment letter to NRC regarding Proposed Regional Plan
- e. Request 'Have a go kids sailing program' to come again. Club provides rib to go out with dinghies. Brett said a parent is donating \$500 to laser sail. Make sure a thank you letter is sent.
- f. NRC overdue/delinquent biosecurity charge fee being sent to collection agency. Jay emailed Kerikeri Club to see what they are doing.

6. Matters Arising Not Covered Elsewhere In Agenda

- a. 2017-18 Calendar distribution – bar still has lots left. Payments are coming in from advertising billing.
- b. December 3 Special General Meeting Planning
 - It was noted that the SGM now conflicts with Uke at the Duke event starting at 4.30pm.
 - Voting procedures were discussed. The Committee agreed that only paid-up full and life members can vote.
 - The committee discussed the notice of motion brought by a member to require audited financial statements be submitted at the AGM, among other things.
 - The auditor will be asked to write a letter regarding the change in AGM date to April.
 - The committee discussed changing the club's fiscal year end and decided it was best to keep the March 31 fiscal year.

The Committee continues to be in unanimous agreement regarding the change in AGM date to April, and agreed to prepare a letter to the membership to address the topic.

The proposed agenda was discussed as follows:

- i. Mid-year update
 - ii. Program for summer season
 - iii. Open positions / nominations
 - iv. Great escapes lease proposal
 - v. Motions from members
 - vi. Considering open mic or other music for event.
 - vii. Jay will circulate draft agenda for meeting
- c. Club rentals
- i. Tuesday & Wednesdays ongoing – Greg Griffiths – \$20/day martial arts training (previously approved) not currently happening
 - ii. Tayla Lucas Wedding – 11 November (previously approved)
 - iii. Terry O’Neil RSA surprise Birthday– Saturday 25 November
 - iv. Saturday, 9 December – Diane Smith / St Johns volunteers Christmas party. Buffett \$45/person (previously approved) 85 confirmed.
 - v. Monday, January 1 – Renee King more mature wedding 021 732 339. To provide own catering (previously approved)
 - vi. March 31 – Emily Harder / Mark Cotton Wedding more mature, catering requested Shane agreed (previously approved)
 - vii. Women’s Tuesday lunch group inquiry (on hold)
 - viii. Elizabeth and John Davis luncheon, Clashes with AGM, declined.
- Passed - *that the club hire application of Terry O’Neil be approved.*
- d. NRC biohazard charge – RBC currently withholding payment (5 x \$80)
- e. Millennium Cup – RBC acting as club of record -Opua club supportive of RBC hosting it. Don’t have to provide anything. Jay volunteered to be on protest committee.

7. Sub-Committee Reports

- a. Health & Safety. Suggest 1st Aid training for Maddy in November, Defib training not yet arranged. New wet/dry fire extinguisher for kitchen +fire extinguishers tested and new oil extinguisher. New battery for fire alarm. Kitchen electrical improvements to be completed.
- b. Kitchen/Bar
 - i. kitchen assistant hired & working out great
 - ii. menu / pricing strategy
- c. Social – Ukelele/music nights??
 - Volvo race replays, low attendance as not on facebook.
- d. Publicity
 - i. *Mainsheet*
 - ii. *Mailings*
 - iii. Web site, Calendar
 - iv. Facebook, John needs to get together with Marie

- v. Trip-advisor,
 - vi. phone greeting
 - e. Fundraising –
 - i. Laser sails grant proposal approved Sails arriving this week
 - ii. Other grant opportunities to Pelorus Trust to cover cost of Kaikohe security cost – pay portion \$1500-2000 Jay will put in a proposal. – Tall Ships
 - 1. Tent, toilets and security costs

Passed - *that the committee authorizes application to Pelorus for a grant to help cover costs related to the Tall Ships event.*
 - f. Other Boaties
 - i. Cruise-out event – 18 November potluck lunch - where? Weather dependant
 - ii. Club crawl?
 - g. Live-aboards
 - h. Sailing –
 - i. Junior Sailing - hobie cat – organizing someone to help sell. Needs cleaning up
 - j. Merchandise Polos ordered
 - k. Building & maintenance
 - i. Working bee 2 December.
 - ii. Kitchen electrical work
 - l. Slipway and Wharf – Management plan and reporting to NRC being finalized.
 - m. Slip - 3 yachts and 3 launches scheduled over the next month
Barry will be away 17th Dec to 6 Jan
 - n. Tall Ships
 - i. Handicap all-comers?
 - ii. Toilets – supplied along with Marquee tent
 - iii. Plan to also promote membership sales at Tshirt tent. Jay will announce about joining.
 - iv. Agreed that raffle proceeds will go towards 40k fund.
Ashby haulout prize for All Comers to be confirmed.
 - v. Medical person on standby / defib training Barry will talk with person
 - vi. Grant fundraising
 - vii. Russell Recyclers inquired about helping with recycling for a suggested \$400 payment. It was agreed that we would not pursue this year. **Kiki to respond.**
 - viii. Need to organize sacks for cans
 - ix. **David will get together with Christine about who does what** – need names of all volunteers. She has produced a list in the past. List for SGM to ask for volunteers
8. Open Positions / Roles
- a. Treasurer
 - b. Permanent secretary
 - c. Newsletter
 - d. Membership

- e. Maintenance
- f. Etc....

9. Coming Up

Sat 18 Nov – Cruise-out week end
Sunday 26 Nov – Interclub race – Opuu
Saturday 2 Dec – Working Bee
Sunday 3 Dec – Special General Meeting, Open mic night
Saturday 9 Dec – St Johns Xmas party
Sunday 10 Dec – Friendship cup
Monday 11 Dec – Committee meeting
Monday 1 January – Renee King Club Rental
Saturday 6 January – Tall Ships

10. General Business – no additional matters raised.

The meeting was adjourned at 2130 hours.

Confirmed that these minutes are a correct record of the meeting.

Jay Howell

Commodore