



COMMITTEE MEETING

14 August 2017

Minutes

Meeting to commence at 1913 hrs. And stop at 2110 hrs.

1. Apologies: Steve Southworth, Annah Evington away till January 2018
2. Minutes: Committee meeting 10 July 2017

Resolution – *that the draft minutes of the general committee meeting dated 10 July 2017 be approved. Passed, Jay/Barry*

3. Financial Report

- a. Profit/loss for July (separate document) Kitchen and bar doing well. Profit margins are good. Trish will send results of inventory at end of month with true margins. Trish needs to organize time to meet Maddy. Food costs vary month to month, paid weekly, but average over a 3 month period should give accurate average. A big order sways the cost. Sales are up, food costs are down over this winter, whereas last winter sales low and high food costs so made loss.
- b. Bank balances and cash flow projection (separate document). Low currently, but gone up with memberships since then by \$2-3,000. Expect \$18000 in invoicing. Cash flow projection take with grain of salt as money now coming in.
- c. Payments to approve (separate document)
- d. Other significant upcoming expenditures (incl gst)
 - i. Gas Safety Improvements \$1,251 Aug / Sept
Jay will call them tomorrow to do this job and install glass washer. No safety shut of valves, can't separately isolate individual appliances. Jay will talk with plumber about priorities
 - ii. Glass washer / install \$2,500 Aug / Sept
 - iii. Food License \$ 700 September
Gone up from \$200 to \$700 due to health and safety. Moorings gone up \$80/month due to biosecurity cost.
 - iv. Yachting NZ levy \$6,325 September 30
\$25/member. Capped us at 10 honorary members, Jay talked with YNZ and they will accept extra honorary members this year. Unclear what position will be in future. Benefits of YNZ? Money goes to helping make NZ competitive internationally and goes to those who are competitive. We would lose the ability to go for grants if we

leave Yachting NZ. More of a social club now therefore benefits less clear.

Total \$9,776

Resolution – *that the payments to approve and significant upcoming expenditures be approved and the financial report be accepted.*

Passed. Jay/Barry

- e. Youth Sailing funds – discussion about amounts held for youth sailing. Trish will track separately in future. .
Simon Miller and Brett say need new laser sails and replace runabout. Barry may have a sponsor for sails, will check into that. Ross Davies may come up and do a talk for the club or kids. Barry will continue with this lead. Barry will catch up with Brett about the sails.

4. Membership

a. New members:

Robert & Jos Adams

Luke Winchcombe

Tim & Sandy Myhre (Family Associate)

Tim and Carey Whelan became members, apparently without committee approval. Paid April 29th, but never paid joining fee. Trish will research.

Resolution - *that the new membership applications of Robert & Jos Adams subject to receiving a seconder, Luke Winchcombe and Tim & Sandy Myhre be approved.*

Passed Jay/John

b. Annual membership renewal status

Trish will send receipt letter to Jay

Jay is trying to reduce the number of mailed items by getting emails from members.

5. Correspondence Report (separate document)

Resolution: Correspondence report is accepted, incl. Helens Resignation
Approved Jay/John

6. Matters Arising Not Covered Elsewhere In Agenda

a. Winter Calendar

Bella Cappella confirmed. Simon won pool tournament so no third night. Barry suggested darts tournament this coming Friday.

Barry will organise a Kelly Pool. Buy marbles.

Seagull movie Wed 6 Sept so doesn't conflict with movie night.

Simon is organising Interclub on the 24 Aug

b. 2017-18 Calendar

- i. Kids parties? Keep it in, someone will turn up to run it.
- ii. Cruise-out dates? November and another month
- iii. Club open hours on summer Sundays 3pm Maddy or volunteer?

- iv. Process and timeline for completing / printing
Talk with Simon about calendar events
Music/Dance -pick a few dates
- c. Northland Yachting Association
 - i. RBC has resigned from NYA. Shortly after we resigned, KCC and OCC also resigned. Jay will attend upcoming meeting.
- d. Club rentals
 - i. Emily Harder – March 31
 - ii. Greg – \$20 per day Tuesdays and Wednesdays Martial Arts

Resolution – club rentals approved. Jay / John

- e. Women's lunch group. Tabled for now.
- f. September Committee meeting date

7. Sub-Committee Reports

- a. Health & Safety. 1st Aid training and defib training for Maddy
- b. Kitchen/Bar –food safety plan status / annual fee, bar assistants, kitchen assistant needed. Food cold. Chowder too thin. Keep standards up. Need new things on menu. Need consistency. Need food warmer the last three weeks of Sept Jay is gone so we need to organise volunteers eg Justin etc
- c. Social – covered in calendar discussion above.
- d. Publicity –*Mainsheet in a couple of weeks, Mailings, Web site, Facebook, Trip-advisor* -encourage Maddy to get people to do reviews, phone greeting
- e. Fundraising – Grant applications denied due to lack of funds. Wrong time of year?
- f. Other Boaties
- g. Live-aboards Got list of phones. Terry back from hospital
- h. Sailing - Next winter race next 20 August. Possible tri-club race 27 August
- i. Junior Sailing Sale of Hobie cat – postponed until spring - Need storage garage.
- j. Merchandise - status?
- k. Building & maintenance – working bee 2 September. Streetlight fixed, Gas safety, glass washer, shut-off valves, front door lock / keys
- l. Slipway and Wharf – Status of dock pile. Report due at end of month to NRC on slip use. Advertising: on NRC and RBC website - John?
- m. Tall Ships planning Simon Taylor will be around to help. Simons brother may play that night. Wind jammers still around. Need to have a meeting to discuss who will assist Christine on race boat

8. Open Positions / Roles

- a. Treasurer
- b. Permanent secretary
- c. Newsletter

d. Etc....

9. Coming Up (Also separate winter calendar)

July/Aug – Seagull engine movie?
25 July – Community Info Evening – Russell Fire Station 6 pm
August/September – Interclub pool/darts/bowls
17 August - NYA Meeting OCC 7:30 pm
18 August - Club pool tournament finals
31 August – Calendar dates need to be finalised by now for printing
2 September – working bee 9 AM
3 September – Open mic night
4 September – General Committee meeting (changed from 11 Sept)
17 September – Winter Series Race #4
27 September – first evening race for 2017-2018 season
15 October – first weekend race for 2017-2018 season, prize giving

10. General Business – no items brought up.

Confirmed that these minutes are a correct record of the meeting.

Jay Howell

Commodore