



Minutes

COMMITTEE MEETING

Tuesday 10 August 2021

Meeting Commenced at 4.00 pm

1. **Present:** Barry Newland, Trish van der Sande (book-keeper), Bruce Mitchinson, Shelly Te Uki, Kaye Whalen, Joanne Smith, Richard Buchanan, Mike Kiri, Tim Whelan, Phil Sweetapple
2. **Apologies:** Jeff Tucker, Kent Thwaites
3. **Minutes from Previous Meetings:**
Not available – will be covered at the next meeting
4. **Health and Safety** No issues
5. **Financial Report**
Financial report was circulated by email before the meeting.
Trish reported. Cheque account low at \$5200, but recent social events have boosted the account. Invoices due to Yachting NZ – “Ask YNZ if the payment (\$10,700) can be staggered over 2 months” Moved: Kaye 2nd: Bruce. Passed. Large bills at this time of year have impacted current account balance – audit fees, affiliation fees, insurance, 6 x mooring fees etc. After September subs income and racing nights will improve balance. Social and hospitality income over the past month has been good.
Proposed: Financial report be accepted and Financial Reports and “Payments to Approve” be approved. Moved: Richard. 2nd: Shelly. Passed.
6. **Memberships** – No applications – Jeff away.
7. **Correspondence Report**
Inwards: YNZ cannot assist with membership cards. Trish has an option of cards through Vista Print and she could laminate. Plastic cards cost could be prohibitive. Card essentials to include: name, type of membership, valid until, club logo. RBC not intending to look at a discount feature.
YNZ – Hayden Whitburn presenting a strategic plan 6pm at BOI Yacht Club Wednesday 11 August. Trying to restart Northland yachting assn. Barry and Bruce to attend.
Richard presented some information about a hull cleaning system. The info has been put on the noticeboard. Very expensive.
Outwards: Nil
8. **Security Officers Role** - Barry has offered this role to Greg Griffiths. He has been generally assisting around the club. The role is voluntary and will cover: Walking Maddie out to her car at the end of a shift; help at events; ID check; assist with maintenance as requested; liveboard rep; visual eye on comings and goings; support general security.
Moved: “Offer the voluntary role of Security to Greg Griffiths”. Bruce / Mike Carried..

9. **Tall Ships Sponsorship Prospectus.** Barry to discuss with Charlie Brenton-Cook about who to target.
10. **Sub-committee Reports**
 - a. Social/Events – Limit big events numbers to 90 possibly. Look at performer and situation. Round robin – currently in second place. Open Mic nights are well attended, 2 new musicians. Busy last few weeks – Mike King, 2 large funerals, Neil Diamond Tribute – great.
Coming Up – Steve Southwick suggested 27/8, but Kaye might try to get him early Sept. Phil happy to fill in any night. Movie Night 22/8 – One Outstanding. Final round robin at RBC 26/8.
Building and Maintenance – Bruce advises that Brett and Tim will help with the Junior shed (enlarge) and rack maintenance and dinghy pad. May look into a fenced off compound for the club RIBs.
The survey has been done – awaiting outcome. Bruce is working on a getting a copy of the old lease to compare with DOCs new version. Robert has passed on some information from the marae and DOC to Bruce. Bruce is keeping all parties in the loop and demonstrating ongoing progress on the lease.
Bruno happy to liaise with YNZ re funds. New RIB has modified cover, Tristan is looking after it. Moved: “Tristan be offered an Honorary membership for all his work with the junior sailing” Richard / Kaye Carried.
Kitchen/bar/cleaning – Kaye and Trish completed a stocktake after Shane left on his leave. Jacqui using up current stock. Code of conduct to be completed by Jo Smith. Sub-Committee will meet on Monday 16/8 to finalise meeting with the team. To address stock ordering protocols. Finalise Menu, portions, quality and quantity. Any special event menus will need to be costed and pre-approved by Trish and committee.
Junior Sailing – on hold for winter
Slipway and Dinghy Dock – Greg being trained by Barry, as a back up.
Publicity – Nothing to report
Fundraising – Prospectus
 - a. Tall Ships – Prospectus
 - b. Sailing/Racing – Nothing on calendar. Need to free up a mooring for jnrs.
 - c. Merchandise – Nothing to report
 - d. Other boaties – Nothing to report
 - e. Live-aboards – Nothing to report
11. **Items For Mainsheet or Sticky:.** Shelly to liaise with Tui. Trish has a sticky story. Photos from ND Tribute night.
12. **General Business** – Update club footer – Shelly to sort new members and contact details etc.(Newsletter, update website, copy of club Logo etc)
Mast crane issues: needs certifying, possibly not viable in current form, need safety protocols, cannot be open to the public, cost may be significant.
Waitangi – reciprocal visit on Happy Ferry – suggest better when daylight savings is back.
Next meeting – move to 5pm start.
13. The Meeting closed at 5.10 pm.

Signed by: _____

Title: _____

Date: _____