



# COMMITTEE MEETING MINUTES

Russell Boating Club

Key action items in **RED**

8<sup>th</sup> August 2022 @ 1730 Date | time

## In Attendance

Bruce Mitchinson, Barry Newland, Trish van der Sande, Ian Holt, ~~Joel Page, Jed Roberts~~, Helen Thomassen, Scotty Thomassen, Mark Thomson, Steve Pepperell, ~~Mike Bennett~~

**Apologies:** Joel Page, Jed Roberts, Mike Bennett

**Motion:** Apologies be accepted. Moved: Bruce. 2<sup>nd</sup>: Barry. Carried

## Approval of Minutes from previous meeting

The minutes from the previous committee meeting were read and approved as accurate.

**Motion:** Minutes be approved. Moved: Bruce, 2<sup>nd</sup>: Mark. Carried

## Matters Arising from previous meeting minutes

- **Water blasting of the rear deck by the Kitchen still to be done by Barry**
- Aiming to remove the contaminated mud at the bottom of the Slipway later this month

## Health and Safety

- Access track to the club house requires maintenance.
- Stairs down to the club require a non-slip material adding to their leading edge

## Financial Report

- A shortage of cash has meant that we have been unable to pay some outstanding invoices including YNZ last year's final payment and insurance.
- Motion to withdraw funds from the club's Bonus Saver account to pay outstanding invoices including YNZ and insurance. As membership subscriptions are received this fund will be topped up again. Moved: Bruce, 2<sup>nd</sup>: Scotty, Carried
- Membership invoices will be sent out later this month
- Total cost of mud removal from the slipway likely to be around \$5,000. Payment will be due in September

**Motion:** The discussion points were agreed, the Financial Report be accepted and Payments Approved. Moved: Bruce, 2<sup>nd</sup>: Scotty. Carried

## Membership

- **Motion:** That Bruce Mcelligott be accepted as a club member. Moved: Bruce, 2<sup>nd</sup>: Barry. Carried
- Membership Cards. Bruce working on finding a sponsor to support the cost of printing the new cards. Aiming to have the club cards available for members after 2022/23 membership fees have been paid.

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## Correspondence Report

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### Inwards:

- Received notice that our current Auditors will no longer be available to audit the club accounts after this FY. We will need to find a replacement for the next FY.
- Bruce has been in touch with the other clubs in the Bay area regarding Doc's requirement for a permit for any on-water events in the Bay including our club racing. This is a requirement of the new BOI Marine Mammal Sanctuary. Kerikeri is the first club to apply for a racing permit and they have agreed to keep us informed and pass on a copy of their application.
- Correspondence from a company call Ecometric. They are conducting a survey for the Northland councils regarding a possible future Clean Hull Plan. Bruce has completed the survey, answering questions regarding the clubs slipway.
- Yachting NZ have requested feedback on their Learn to Sail program. We use YNZ's material for our Youth Sailing program over the summer school holidays. Bruce with Jay's assistance will provide feedback.
- Millennium cup notice of race received. The event has been added to club calendar. **Bruce to contact the race organiser to suggest they remove photos containing dolphins mixing with boats from their publicity.**
- Rud Steward is available to play at the club next February (Waitangi weekend). He is asking for an upfront fee which will be a high risk for the club. Scotty suggested that a better option for these types of events is taking a small commission from the ticket sales that will then contribute towards the clubs costs for hosting the event.
- Ian received a reply from YNZ regarding their electronic membership cards. They will generate new cards for the coming year once they have either received payment in full for outstanding invoices or there is an agreed payment plan in place. **Bruce to following this up with YNZ**

### Outwards

- Nil

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## Sub Committee Reports

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### Social & Events

- The "One Outstanding" event last month was very successful.
- Lindsay Alexander on behalf of the Russell Museum would like to give a one-hour presentation on the whaling history of Whangamumu. He is trying to raise funds to restore a whale boat at the museum so will be looking for a koha from patrons. The committee agreed this will be a worthwhile event so Helen will arrange. Agreed date: Friday 16 September starting at 7.00pm
- Club has been hired out for a club members birthday party on August 20<sup>th</sup>. Agreed fee \$200. **Barry to advise Phil**
- Last open mic night was very quiet, probably due to the weather
- Russell Ukulele ground may play on 28 August – TBC
- Any Xcuse Live Band 11<sup>th</sup> September – Koha - Confirmed
- Hollow Sailor Saturday 26 November at 1900 hrs - Confirmed
- New PA system complete with protection bags and multiboxes has been quoted at \$2,700. Purchase on hold due to lack of funds at present. Suggested that the Club applies to the Pelorus trust for a grant.

### Building & Maintenance

- **Mast crane: Bruce will approach Brett Avery and Steve Hardcastle for their advice on whether it's practical to re-instate. Concerns were raised over the Health and Safety aspect of operating this device if it is re-instated.**

- **Ongoing** - Discussions with DOC regarding renewal of lease for areas of the club that are on their land is ongoing. The old lease expired in 2012. Also renewing the license to use the grassed area for Tall Ships – **Bruce**.
- **Scotty getting a price for a couple of power points in the front of the stage.**
- Working bee in a few weeks' time to deal with outstanding maintenance tasks including the H&S issues raised above.
- Looking into options for adding a cover on the outdoor seated area
- Wharf lighting –Committee discussed a request to dim down the existing lighting and for a number of reasons including safety and security we have decided not to make any changes.
- **Mark to check that the jetty still has a ladder that can be used by anyone accidentally falling into the water from the jetty or a nearby boat.**

#### Kitchen, Bar & Cleaning

- **Carried over** - Committee believes we should be advertising our Menu widely. It was suggested that our Menu should have 3 or 4 items that remain the same and then a couple of new selections added from time to time. Also, the menu should be costed. **Helen and Trish to discuss with Kitchen Staff**
- Weekly specials being promoted on the club's Facebook page

#### Sailing

- Nothing to report
- See note above regarding events permit.

#### Tall Ships

- Bruce has emailed committee members with a list of tasks required for running this event. Planning will get underway next month.

#### Youth Sailing

- Nothing to report

#### Etchell's

- A plan for re-commissioning of the two club Etchell's was presented by Steve.
- The key objective is to get both boats sailing and use them sail training and racing. Will attempt to have them on the start line for the beginning of the clubs racing season.
- Seen as a pathway for our youth to gain experience in keel boats.
- Try and build up a class here in the Bay.
- Each boat will get allocated a Skipper. Barry and Steve will take up these roles initially.
- Attempt to gain sponsorship to help cover the costs. Sponsorship could include boat naming rights
- Promote the boats and the program on the clubs FB page and web site.

**Motion:** That Barry and Steve be appointed as the boat Skippers. Moved Bruce, 2<sup>nd</sup>: Barry. Carried

#### Slipway, Dinghy Dock & Moorings

- Draft Slipway agreement reviewed. Barry has a few minor changes but other than that, we can proceed with implementing this new document.
- Barry looking for a back-up Slip master. He has the current process well documented.

#### Fundraising

- Nothing to report

#### Merchandise

- Nothing to report

#### Liveboards

- Nothing to report

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## General Business

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- Nothing discussed in general business as the meeting ended prematurely. Russell and the Club House was once again hit by a power cut. There are a couple of items actioned from last month's committee meeting:-
  - The agreed Facebook rules have been added to our page
  - Open Mic night rules have been added to our web site
  - New membership fees as agreed at the AGM have been loaded on the club web site.
- **Carried over** – The clubs Mailchimp footer needs updating.

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## Items for Mainsheet and Club Calendar

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- The committee is looking for someone to take on the role of publishing the club newsletter - Mainsheet.
- **Carried Over** - Head shot and a brief Bio for each of the committee members to be sent to Helen with head shots being copied to Ian for our Web site.

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## Next Meeting

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Monday 12<sup>th</sup> September at the Russell Boating Club

Meeting closed at 1945

Minutes taken by: Ian Holt

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_