



COMMITTEE MEETING MINUTES

Russell Boating Club

Key action items in RED

20th January 2025 @ 1730 Date | time

In Attendance

Bruce Mitchinson, Mark Thomson, Fletcher Sunde, Trish van der Sande, Mike Bennett, Ian Holt, Barry Newland, Helen Thomassen, Stephen Pepperall

Apologies:

Motion: Apologies be accepted. Moved: Bruce 2nd: ?? Carried

Approval of Minutes from previous meeting

The minutes from the previous committee meeting were read and approved as accurate.

Motion: Minutes be approved. Moved: Bruce, 2nd: Helen. Carried

Matters Arising from previous meeting minutes.

- The company who serviced the club's RIB was Orongo Bay Marine and not Orongo Bay Motors as recorded in the November minutes.

Health and Safety

- Ongoing – A new sensor operated light will be installed on the back of the youth sailing shed prior to Winter. Festoon lights for the outdoor decking area have been installed thanks to Fletcher.

Financial Report

- The November and December financial accounts were presented.
- Monthly result for December was a loss of \$2.3k against a budgeted loss of \$10.5k.
- Tall Ships costs were \$6k below budget due to the timing of purchases. Bar profit slightly below budget and Operating expenses \$2.1k below budget because of a delay with the payment of a YNZ fees instalment.
- Currently no RBC labour costs are being charged to the Kitchen.
- Income from membership renewals still down on budget. Full and Full Family categories have seen the biggest drop in renewals.

- The club requires a good last quarter (January to March) result in order to achieve our budgeted result for the year.
- Bank Account balances are available to Club Members on request.

Motion: That financial reporting is an accurate record of the accounts to the end of November and December, 2024 and payments are approved. Moved: Bruce, 2nd: Barry, Carried

Membership

Motion: That the following people be accepted as club members:

- Donald McGregor
- Kerry Mulligan and Geof Lyman

Moved: Bruce, 2nd: Stephen. Carried

- The club's licensing rules require that non-members sign in via the guest book. Signage will be added at the bar to make this requirement clearer.
- Membership drive. Visitors who frequently visit the club will be encouraged to join the club by our Bar staff.

Correspondence Report

Inwards:

- Email from a member regarding which club members should be paying the YNZ fees and a request for the committee to consider lowering the club fees. Ian to respond pointing out that all club members benefit from YNZ affiliation and that YNZ affiliation is a decision made by club members and not the committee. The committee also understand the economic concerns that some club members face and therefore we continue to do our best to keep memberships fees as low as possible. Currently the club fees are considerably lower than other boating clubs in the Bay area.
- Email from a Slipway user who was banned from any future use of the slipway for breaking the slipway rules. Bruce & Barry will meet with him at his request.
- Email received from Jay giving the committee an update on the Youth sailing program and informing the committee that he has donated a new RIB trailer to the club. Ian to reply thanking Jay for his continued contribution to Youth sailing at RBC and his very generous donation.
- Email received from an owner of a mooring in Matauwhi Bay. She asked if the club could help her to locate the owner of a boat on her mooring. The club will refer her to the Harbour Master.
- The club has been contacted by the local Police asking for our vision of an incident that occurred at the Tall Ships after party. A club member has lodged a complaint against a non-club member who was at the party. Bruce will contact the parties involved to see if a solution can be worked out. If not, then the person who the complaint was lodged

against will be informed that he will be removed from future Tall Ships events if the incident is repeated.

Outwards

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Sub Committee Reports

Social & Events – Helen Thomassen

- Activates
 - Open Mic night coming up on the first Sunday of February
 - Private function on the 25th of January.
 - Helen looking to secure a major band via Ticketek
 - Requests received for both Stephen's and Annie's talks to be repeated for those who missed them the first time around.
- Issue with congestion in the storage room. Arrange a time for a cleanout. Some Tall Ships gear can go into long term storage.
- There are no suitable dates in the coming month that will give us a tide low enough at the sand bar for a cricket match. Saturday March 1st is a possible date however – low of 0.49m at 15:37. The event could start 1.5 hrs prior to the low tide at 14:00 hrs.
- The club's PA system is currently being serviced to resolve an issue with one of the input channels.

Building & Maintenance – Bruce Mitchinson

- The planned upgrade to the bathrooms is progressing. Bruce has completed a concept layout and scope of work document. The club will contact 2 local builders during the 1st week of February to gain quotes that will then be used for a grant application. Fiona has agreed to assist Helen with the grant application.
A committee member asked if the existing Building Funds could be used for the bathroom's upgrades. Ian suggested that the Building Fund is reserved for the general Club House renovation (lifting) and not for the building's general maintenance such as a bathroom upgrade.
- Ongoing: Ross Norman has offered to assist with adding some metal to the DOC car park. This will need to tie in with a working bee –Bruce will coordinate with Simon to set a date.
- Ongoing: The funding application submitted to Pub Charity for the Cool Room upgrade was rejected. Pub Charity claimed that the application was for an un-approved purpose. Mark is attempting to contact Pub Charity to understand why.
- Ongoing – Ian to assist with the lease renewal process with DOC for areas of the club that are on their land. Bruce advised that the survey plans are back with the surveyor to add the access path to the club, across the reserve.

Kitchen, Bar & Cleaning – Fletcher Sunde & Stephen Pepperell

- Stephen has offered to have a kitchen review meeting with Alvaro. This meeting will take place during the last week of January.
- The club is currently advertising for a 3rd bar person.

Sailing – Mike Bennett

- A new name and date has been suggested for the old Rum race. Mike is considering running it in conjunction with the Sandbar Cricket match on Saturday 1st March.
- RBC is assisting with the running of the Bay Week regatta. Stephen & Paula together with Volantis will be on one of the start lines.
- The Club has received its first racing protest in a while. There was also a minor collision during Wednesday night racing. Andrew has recently defined what process should be followed when lodging a protest in the Racing News.
- Ongoing: SI's still need refreshing to cover improved safety requirements for events taking place in the outer bay area.

Tall Ships

- Regatta debrief meeting held on Friday 17th of January. Ian has circulated a list of key points discussed at the meeting to all those who attended.
- Ian will email all contestants of this year's regatta thanking them for supporting the club by participating in the regatta and inviting them to attend next year's 50th anniversary event.
- Establish a Tall Ships sub-committee much earlier this year – first meeting planned for March.
- Income was higher than last year's but this will be offset by a significantly higher band cost.
- Full regatta financial results will be available next month.

Youth Sailing – Mark Thomson

- The committee has agreed with the setting up of a sub bank account to better capture Youth Sailing donations and expenses.

Motion: That the club opens a sub account to the main club bank account specifically to capture Youth Sailing donations and expenses. Moved Mark, 2nd: Mike. Carried.

- Jay is employing a coach to assist with the Youth Sailing summer program. The cost of this coach will hopefully be covered by donations.
- A funding application to fund the replacement RIB trailer was declined due we believe because the trailer had already been purchased.
- Ongoing - Two new Starling sails are required. Will include both items in a future grant application.

Slipway, Dinghy Dock & Moorings

- Barry reported that the lower high tides are currently an issue with Slipping boats. Two boats are booked for slipping during the coming weeks.

- The Club's mooring lease agreement has been updated to add the requirement for lessee's to be current financial club members.
- Ongoing: The club will provide a rubbish bin in the winch shed for slipway users to deposit any material collected from the hull of their boats while using the slipway. The boat owner will still need to remove and dispose of this material when their boat is re-launched.
- Ongoing: Brett has agreed to build a cover for the winch drive belts.

Fundraising

- Nothing to report other than what has been covered above regarding grant applications.

Merchandise

- Ongoing: Trish will investigate the option of the club printing RBC logo stickers for members Car's and Boat's.

Liveboards

- Noting to report.

General Business

Ongoing: New constitution – Ian has completed a first draft of the new constitution. The next stage in this process is to setup a small working party to review the draft. Proposed members of the working party include: Tony Hanlon, Bruce Mitchinson, Jonathon MacInnes, Barry Newland, Simon Taylor, Andrew Riddell & Ian Holt.

Items for Mainsheet and Club Calendar

- Suggestions to Mark by email

Next Meeting

17:30 Monday 10th February 2025, at the Russell Boating Club

Meeting closed at 20:10

Minutes taken by: Ian Holt

Signed by: _____

Title: _____

Date: _____